

# LAKE GREELEY CAMP

## Staff Information Packet

Contents included in this packet:

Introduction	Salary and Benefits
Background Information	Prerequisites
Location	Time Off
Philosophy	Living Quarters
What We Are Looking For	Travel and Bonuses
Staff Statistics	Program/Activities
Dates	Daily Schedule

*“Being a camp counselor has really changed my life for the better. It has given me an experience that no 9-5 job can ever match, and definitely one that I will never forget.” - Damien Thompson '06-'09*

### Introduction

Working at Lake Greeley Camp will change your life. At camp, you are more than just a staff member; you are a brother, sister, mother, father, best friend, teacher, referee, mentor, and all around role model for our campers. This is not a job that just anyone can walk into and succeed in; it takes a special kind of person.

If you are looking for just another summer job, then being a summer camp counselor is not the job for you. If you want to make a positive influence in the lives of children, teach an activity that you love, improve your own leadership skills, and overall make friendships and memories that you will never forget, then this is definitely the job for you.

Being a summer camp staff member is a difficult job. It is also one of the most rewarding jobs in the market, which will give out 100% of what you put in to it. We are responsible for our campers 24 hours a day, seven days a week, for 53 consequent days. If you come to camp for the right reasons, this will be the most memorable experience of your life. You will develop a life-altering bond with your co-counselors and campers that will no doubt leave you a better person.

### Background Information

Lake Greeley Camp is a private, residential, overnight summer camp that has been owned and operated by the Buynak family for over 50 years. Founded in 1957, Lake Greeley Camp is the home to 300+ campers and 125 staff members during the summer months. Our campers range in age from 6 - 15, with several 16 and 17 year old campers continuing on in our Leader in Training (LIT) program. While the majority of our campers hail from New York, New Jersey, and Pennsylvania, we do boast a large nationwide and international camper presence. Last year alone, we had campers attend Lake Greeley Camp from: Austria, Canada, England, France, Haiti, Japan, Kenya, Mexico, Russia, South Korea, Spain, Switzerland, Tanzania, and Ukraine.

### Location

Lake Greeley Camp is situated on 250 acres of beautiful Pennsylvania forest, located at the foothills of the Pocono Mountains. We are approximately 40 miles from Scranton, PA, 90 miles from New York City, NY, and just over 2 ½ hours to Philadelphia, PA. For our international staff, we do coordinated pick-ups in New York City and Newark Liberty International Airport. The camp also does staff pick-ups at Wilkes-Barre/Scranton International Airport and Lords Valley, PA bus stop.

## Philosophy

The philosophy of Lake Greeley Camp can be summarized by this phrase: “a summer camp experience lasts a lifetime.” Lake Greeley Camp’s objective is to bring children together into a healthy camp environment where they will be given the opportunity to develop artistically, athletically, and socially, along with being taught the importance of friendship, independence, and cooperation with others. Furthermore, for the entire Lake Greeley family, Lake Greeley Camp’s experience is all about fun!

## What We Are Looking For

*“We are dedicated to giving our campers the opportunities to experience new activities, gain independence, learn to live with others, appreciate nature, and come home with lifelong friendships. After a summer at Lake Greeley, children come home happy, poised, and confident with experiences and memories that will positively impact their lives.”* - Matt Buynak (Owner & Director)

Because of this commitment that we ensure to our campers and parents, we are very selective about the staff that we comprise year in and year out. There is not a special formula on what makes a great staff member, so we try to identify the traits that we believe will best exemplify our philosophy.

Here are a few qualities and characteristics that we look for in our staff members:

- Demonstrate a passion and genuine desire to work with children
- High-energy, outgoing, enthusiastic team players
- Place the needs of our campers above their own
- Show patience and ability to listen and understand our campers
- Counselors should be able to instruct one or more activities at a high level
- Staff should be comfortable living away from home for an extended period of time
- Lake Greeley Camp is a 100% tobacco-free environment
- We seek staff who are willing to set a positive example to our campers

## Staff Statistics

Each year, Lake Greeley Camp comprises a staff of college students and adults come from not just all across America, but around the world. Although the camp is based in Pennsylvania, the majority of our American staff comes from out of state.

<u>2013</u>	<u>2012</u>	<u>2011</u>
64% USA (80% out of state)	65% USA (74% out of state)	65% USA (81% out of state)
18% United Kingdom	20% United Kingdom	17% United Kingdom
5% Hungary	7% Hungary	6% Hungary
3% Ukraine	3% Australia	3% Australia
2% Ireland	2% Ireland	3% Russia
2% Slovakia	1% Canada	2% Netherlands
2% South Africa	1% Czech Republic	1% Canada
1% Australia	1% South Africa	1% Czech Republic
1% Canada		1% Ireland
1% Russia		1% South Africa
1% Colombia		

We hire the best staff based on instructor ability, experience, and character, regardless of race, gender, religion, sexual orientation, or nationality.

## Dates

Prior to the start of camp, our staff goes through an extensive orientation program to better prepare them for life at camp. We have three different tiers for orientation listed below:

- **Senior Staff:** Friday, June 20 - Sunday, June 28
- **International & Returning Counselors:** Sunday, June 22 - Sunday, June 28
- **New American Counselors:** Monday, June 23 - Sunday, June 28

At Lake Greeley Camp, we have 10 different session options that our campers can come for:

- **Full Season:** June 29 - August 21
- **1st Six Weeks:** June 29 - August 8
- **2nd Six Weeks:** July 13 - August 21
- **1st Half:** June 29 - July 26
- **Mid Summer:** July 13 - August 8
- **2nd Half:** July 27 - August 21
- **Session 1:** June 29 - July 12
- **Session 2:** July 13 - July 26
- **Session 3:** July 27 - August 8
- **Session 4:** August 10 - August 21

*\*Staff members are typically contracted for 9 weeks, starting with your orientation start date, and ending on August 21 after 6:00 pm.\**

## Salary and Benefits

There are many benefits to working at Lake Greeley Camp. We offer very competitive salary, which is based upon experience, specific skills or certifications, and level of responsibility. Room, board, weekly laundry service, and free Wi-Fi access are also included with all staff positions. In addition to the salary, counselors will also receive tips and gratuities that have ranged from \$250.00 - \$1,000.00 in past years. For our Senior Staff, we also provide FREE tuition to your children, so that you may experience Lake Greeley Camp as a family. However, perhaps the greatest benefits of working at Lake Greeley Camp are the friendships and bonds created that will, undoubtedly, last a lifetime.

## Prerequisites

Counselors at Lake Greeley Camp must be at least 19 years of age, and have completed at least one year of college or similar experience to apply. Senior Staff are accepted based on exceptional experience in their activity area, and start at age 22 and above.

## Time Off

### Counselors

Except for the last week of camp, counselors are allotted one day off and two nights off per week, which are scheduled together, totaling a 29 ½ hour time off. The block of time begins at 7:00 pm, and ends at 12:30 am the night of your day off.

**Example:** Day off #1 Starts 7-3-14 at 7:00 pm  
Day off #1 Ends 7-5-14 at 12:30 am

Each counselor is schedule a total of seven (7) days off during the summer. The camp director(s) will announce the specific days off during staff orientation.

### Senior Staff

Senior Staff members are allotted one day off and two nights off, six (6) times during the summer, which are scheduled together, totaling a 30-hour time off. The block of time begins at 7:00 pm, and ends at 1:00 am the night of your day off.

**Example:** Day off #1 Starts 7-3-14 at 7:00 pm  
Day off #1 Ends 7-5-14 at 1:00 am

Days off for Senior Staff members are scheduled by the Senior Staff members themselves, and typically allocate three (3) days off in the first half of the summer, and the remaining three (3) in the second half. Senior Staff members have the opportunity to leave camp nightly at 10:30 pm until curfew, unless scheduled to an evening duty that requires them at camp.

## Living Quarters

Each counselor will be assigned a cabin where they will live with 6-18 campers and 1 or 2 co-counselors. Campers are bunked by grade, and the size of the cabin depends on the age of the campers:

- **Juniors/Super Juniors (Grades 1-4):** 6 - 10 campers with 2 counselors
- **Intermediates (Grades 5 - 7):** 8 - 14 campers with 2-3 counselors
- **Seniors (Grades 8 - 10):** 8 - 18 campers with 3 counselors

Senior Staff members are housed in separate cabins, the feature either private or semi-private rooms. All cabins are equipped with a bathroom, while some housing features 1 - 4 similar aged staff sharing rooms.

## Program/Activities

Lake Greeley Camp operates a daily program that is 100% free choice Elective Program for campers who are entering 5<sup>th</sup> grade or older (Intermediates & Seniors). The Elective Program allows our campers to plan out and choose their schedule on a daily basis. Each morning, these campers will sign up for the activities they want to participate in, and do not have to sign up for any activity they do not wish to participate in.

Campers in grades 1 - 4 (Juniors) are in a full-time cabin structured program, going through a prescheduled day of activities as a cabin group and with 1 or 2 general cabin counselors. These campers still experience all that Lake Greeley Camp has to offer, only on a structured basis. During the course of a single day, we offer over 60 different activities to our campers, as well as a number of off-camp trips.

### Activities

Aerobics	Football	Newspaper	Singing
Archery	Gaga	Paintball	Soccer
Arts & Crafts	Golf	Painting	Skate Park
Badminton	Guitar	Photography	Softball
Baseball	Gymnastics	Pottery	Tennis
Basketball	Horseback Riding -	Quad Riding	Trapeze
Beach Volleyball	English	Radio	Ultimate Frisbee
Bungee Trampoline	Horseback Riding -	Rec. Swim	Video Camera
Cheerleading	Western	Riflery	Wakeboarding
Cross Country	Jewelry Making	Rock Climbing	Water-skiing
Dance	Keyboards	Roller Hockey	Water Tubing
Drama/Theatre	Lacrosse	Ropes Course (High &	Weightlifting
Drawing	Lake Activities	Low)	Woodworking
Field Hockey	Martial Arts	Sailing	Yoga
Fishing	Mountain Biking	Silk & Single	Zumba

### Off-Camp Trips

- Dorney Park & Wildwater Kingdom
- White Water Rafting
- Delaware River Canoeing
- Golf Outings
- Fishing Excursions
- Promised Land State Park
- Hiking at Child Falls
- Wilkes-Barre/Scranton RailRiders AAA Baseball

## Daily Schedule

### NORMAL DAY

7:30 am	Reveille
8:00 am	Morning Flagpole Assembly
8:10 am	Breakfast for Juniors and Intermediates Activity Sign-up for Seniors
8:50 am	Breakfast for Seniors Activity Sign-up for Intermediates
9:30 am	Cabin clean-up
10:20 am	1st Activity Period
11:20 am	2nd Activity Period
12:30 pm	Lunch
1:10 pm	Rest Period
2:05 pm	3rd Activity Period
3:05 pm	4th Activity Period
4:05 pm	5th Activity Period
5:00 pm	6th Activity Period
5:50 pm	Clean-up for Dinner/ Mail Call
6:10 pm	Dinner
7:00 pm	Rest Period Junior and Intermediate Canteen
7:30 pm	Evening Flagpole
7:45 pm	Evening Activity Begins
9:00 pm	Junior Camper Curfew
9:30 pm	Intermediate Camper Curfew Senior Camper Canteen Begins
10:00 pm	Senior Camper Curfew Senior Staff can begin Time-Off
10:30 pm	Counselor Hour-Off #1
11:30 pm	Counselor Hour-Off #2
12:30 am	Counselor Curfew
1:00 am	Senior Staff Curfew

## Daily Schedule

### LATE DAY

8:30 am	Reveille
9:00 am	Morning Flagpole Assembly
9:10 am	Breakfast for Juniors and Seniors Activity Sign-up for Intermediates
9:50 am	Breakfast for Intermediates Activity Sign-Up for Seniors
10:30 am	Cabin clean-up
11:20 am	1st Activity Period
12:20 pm	2nd Activity Period
1:30 pm	Lunch
2:10 pm	Rest Period
3:05 pm	3rd Activity Period
4:05 pm	4th Activity Period
5:00 pm	5th Activity Period
5:50 pm	Clean-up for Dinner/ Mail Call
6:10 pm	Dinner
7:00 pm	Rest Period Junior and Intermediate Canteen
7:30 pm	Evening Flagpole
7:45 pm	Evening Activity Begins
9:00 pm	Junior Camper Curfew
9:30 pm	Intermediate Camper Curfew Senior Camper Canteen Begins
10:00 pm	Senior Camper Canteen Senior Staff can begin Time-Off
10:30 pm	Counselor Hour-Off #1
11:30 pm	Counselor Hour-Off #2
12:30 am	Counselor Curfew
1:00 pm	Senior Staff Curfew